

RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 12, 2017

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, January 12, 2017 at 7:00 p.m., in the Elementary Cafeteria.

Present were: J. D'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, R. Russell, J. Lennon and R. Ehrich

Absent were: none

Mr. Russell led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 6, 2017 and posted at the Riverside Town Hall.

Appointment of New Board Member

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby appoints new board member, **Maria Pinho**.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, D. Potts,
and R. Russell
Nay: 0
Carried

CORRESPONDENCE

NJSBA – School Board Notes dated December 16, 2016

Letter from Megan Jack – Re: Legalized Games of Chance dated December 28, 2016

Letter from Debra Czarzasty dated January 3, 2017

On the motion by Mrs. Graf, seconded by Mr. D'Agosinto, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts,
and R. Russell
Nay: 0
Carried

STUDENT GOVERNMENT

Jada Karp reported that Tsagan Kutinow's completed his NHS service project "The Gift of Literacy". The members of NHS read to the kindergarten classes and then presented a new book to each kindergarten student. The RHS Student Council donated 28 cases of food to the Knights of Columbus for families in need in the community. The Relay for Life team is hosting Paint Night this Friday to raise funds for the American Cancer Society. Contact Mrs. Hunter if you would like to participate. The annual ugly sweater contest was a huge success. Mrs. Stellwag won for the faculty and Miranda Webb won for the student body. Each was given a certificate and a gift card. On December 21, 2016 the NHS hosted the annual Big Brother/Sister lunch with our elementary friends. NHS members had lunch with their assigned child and present them with gifts for the holiday. On January 11, 2017 Student Council officers attended the NJASC Winter Conference. Brynn McCall was awarded the NJASC High School Student Leader of the Year.

GOOD NEWS

Mrs. Milch reported that the Riverside Township Board of Education was awarded \$5,000 from the BCIP JIF, Burlington County Insurance Pool Joint Insurance Fund, as follows: \$2,500 for Elite II Safety Incentive reward, \$1,500 for Financial Performance Award for Maintaining a 10-Year Average Loss Ratio below 50% and \$1,000 for maintaining a current Loss Ratio below 50%. (Total \$5,000) This is a direct reflection of providing a safe and healthful environment for our schools. We are rewarded for managing our risk and this usually results in lower premiums. In addition, teacher and Coach Chris McManus attended and was recognized as a *Safety Star* for his heroic action on the field as a first responder for a sophomore soccer player who suffered a medical emergency in September. The Riverside Township Board of Education was rewarded \$750 from the Lance Group for participating in the Shape Up program and having the second highest percentage of participation out of all the school districts. This has brought our total rewards up to \$6,250 since inception of the program. The school play, *The Addams Family*, will be performed on January 27 and January 28 at 7 p.m. Senior Kevin Rae was named to the 2016 Burlington County All Academic First Team for football and Senior Brynn McCall was awarded the Dr. Ron Goldberg scholarship award for \$350 from the Field Hockey Club of South Jersey. After shadowing an oncologist last summer, she entered competition by writing an essay on her career choice.

SPECIAL PRESENTATION

On Behalf of the Board of Education, Ms. Ehrich presented Mr. McManus with a plaque for his heroic action as a first responder for a sophomore soccer player who suffered a medical emergency in September.

STUDENTS OF THE MONTH

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

Elementary- Lucas Nunes, 3rd grade; Zoe Davis, 4th grade; Zachary Hahn, 5th grade

Middle School- Oliva Nunes, 6th grade, Eric Jones, 7th grade; Annie Magargal, 8th grade

High School- Jeanel Zoll, 9th grade; Jose Matera, 10th grade; Miranda Webb, 11th grade; Elizabeth Wallace, 12th grade.

The meeting was opened to the public. No one spoke at this time.

Mr. Russell thanked Mr. Miccuci for giving the Riverside class reunion of 1976 a tour of the building.

AMEND OCTOBER 13, 2016 MINUTES

On the motion by Mr. Russell, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby amends the minutes of its October 13, 2016, board meeting to approve **Jacquelyn Lawrence's** unpaid family leave of absence from January 30 – April 7, 2017 to January 23 – April 7, 2017.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell

Nay: 0

Carried

APPROVAL OF MINUTES

On the motion by Mrs. Graf, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on December 8, 2016 and the Reorganization Meeting held on January 5, 2017.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell

Nay: 0

Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mrs. Graf, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (November 30, 2016), the Treasurer's Report (November 30, 2016), the Cafeteria Financial Report (November 30, 2016), the Student Activity Financial Report (November 30, 2016), Athletic Council (November 30, 2016) and the Budget Status Report (November 30, 2016), as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

APPROVAL OF BILLS

On the motion by Mr. Russell, seconded by Mr. D 'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of January, 2017 bills for the Board of Education and the Cafeteria as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfers

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-150-100-101-03	11-150-100-320-00	\$ 500.00
11-000-230-334-00	11-000-230-331-00	\$8,000.00
11-000-219-104-04	11-000-219-105-04	84.00

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Fire Drill and Security Report

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the December, 2016 Fire Drill Report, submitted by Kurt Andress, Fire Marshal and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Statement of Assurance

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the Statement of Assurance - Reporting of Paraprofessional Staff - 2016-17 School Year, to be submitted to the Executive County Superintendent as presented.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

HIB-ITP: Public Hearing

The Riverside Township Board of Education hereby entered into a Public Hearing for the purposes of reporting on HIB incidents, affirmed incidents of HIB and trainings and programs for the time period of July 1, 2016 - December 31, 2016.

Ms. Ehrich reported that three investigations where done with one confirmed incident occurring in the Schools. The district offered a total of eighteen trainings and twenty nine programs were provided.

There were no questions or comments from the audience or board.

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the report on HIB incidents, affirmed incidents of HIB and trainings and programs for the time period of July 1, 2016 - December 31, 2016.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

FY17 IDEA amendment

On the motion by Mr. Russell, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the amended FY 2017 IDEA grant application as submitted to include the FY16 carryover amount of \$294.00.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Transportation Agreement

On the motion by Mr. Russell, seconded by Mr. Holak, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the transportation agreement between the Riverside Township School District and Mercer County Special Services for the transportation of student ID#191236 for the 2016-17 E.S.Y. Program (July 5 – 22, 2016), in the amount of \$402.94.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

PERSONNEL

Staff Development

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2016-2017 school year as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Substitute Rate

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a rate of \$100 per day for Dawn Stewart, the substitute serving on a daily basis as MS Reading Teacher, replacing **Jacquelyn Lawrence**, beginning, January 24 – April 7, 2017.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Substitute Rate

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a rate of \$90 per day for Tara Porreca, the substitute serving on a daily basis as MS Math Teacher, replacing **Mary Ellen Guzdek**, beginning, February 14 – April 28, 2017.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Substitute

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Herman Mosteller** as a custodial/maintenance substitute for the 2016-2017 school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Salary Adjustment

On the motion by Mrs. Graf, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for **Jeffrey Bilinsky**, High School Special Education Teacher, from \$62,828 (Step 7 BA+15) to \$63,828 (Step 7 BA+30), for the 2016-17 school year.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Resignation

On the motion by Mr. Russell, seconded by Mr. D 'Agostino, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation, for the purpose of retirement, from **Debra Czarzasty** as Special Education Teacher, effective July 1, 2017.

Several board members thanked Mrs. Czarzasty for her years of service to the district and congratulated her on her retirement.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Resignation

On the motion by Mr. Russell, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation, for the purpose of retirement, from **Kathleen Butler** as Superintendent's Secretary, effective August 1, 2017.

Mr. Mongon thanked Mrs. Butler for her years of service to the district.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

Volunteer Coach

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Mrs. Barbara Ann Milch** as a volunteer swim coach for the 2017 winter season.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

New Substitute Rate

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the substitute rate for Cafeteria Aide/Crossing Guards to \$8.45 per hour, effective as of January 1, 2017, to align with NJ Minimum Wage.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
Nay: 0
Carried

STUDENTS

Home Instruction

On the motion by Mrs. Graf, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2016-2017 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
201308	12/09/16	12/23/16

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
 Nay: 0
 Carried

Out of District Placement

On the motion by Mrs. Graf, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placement for the 2016-2017 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
300056	B.C.S.S.S.D Elementary Campus	\$37,750.00 (addition of 1–1 Aide)
191146	New Hope Academy	\$40,900.00

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
 Nay: 0
 Carried

Field Trips

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2016-2017 school year as attached.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
 Nay: 0
 Carried

Field Trip

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the World Language field trip to Quebec City and Puerto Rico from July 8 – July 14, 2019.

VOTE- Aye: J. D ‘Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts, and R. Russell
 Nay: 0
 Carried

Fundraisers

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2016-2017 school year as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts,
and R. Russell
Nay: 0
Carried

HIB

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for January, 2017 as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts,
and R. Russell
Nay: 0
Carried

Exchange Student

On the motion by Mr. D 'Agostino, seconded by Mr. Russell, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the attendance, at Riverside High School, of Nicklas Wabra, a Youth for Understanding-USA exchange student from Denmark, for the 2017-2018 school year. He will be residing with Mr. Ted Rothstein.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts,
and R. Russell
Nay: 0
Carried

PROGRAM

ESEA Accountability Action Plan – 2016 Participation Rate and Assurances

On the motion by Mr. Russell, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Elementary and Secondary Education Act Accountability Action Plan – 2016 Participation Rate and Assurances to be submitted to the Burlington County Office of Education as presented.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts,
and R. Russell
Nay: 0
Carried

FACILITIES

Facility Use

On the motion by Mr. D 'Agostino, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2016-2017 school year as attached.

VOTE- Aye: J. D 'Agostino, D. Graf, M. Holak, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, D. Potts,
and R. Russell
Nay: 0
Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS – No Report

ATHLETICS – No Report

POLICY – No Report

CURRICULUM – No Report

SAFETY & SECURITY – No Report

STUDENT ACTIVITIES –No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE –

Acknowledgement of Visitors

No one spoke at this time.

ADJOURNMENT

On the motion by Mrs. Graf, seconded by Mr. D'Agostino, and carried unanimously, the meeting was adjourned at 7:55p.m.

Respectfully submitted,

Jodi Lennon
Board Secretary